



## Rotation Student Info Sheet

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*HR will set up a computer account and lab access within 24 hours of receipt of this form. Access will be shut **off** 24 hours from the end date of the rotation. If the student elects to continue at HCI with a different lab/rotation, a new form must be completed.*

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Date:        /        /                      Student Name:

Assigned Lab:

Lab Phone:

Academic Department:

Advisor:

**Rotation Start Date:**        /        /

**Rotation End Date:**        /        /

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**Access** *(list all labs/areas student will need access to during their rotation)*

Department/Lab:

Department/Lab:

Department/Lab:

Department/Lab:

Department/Lab:

Department/Lab:

*HR use only*

Logiplex access turned on     IT account requested     Logiplex access turned off